



Flathead County
Emergency Medical Services
Administrative Board

Flathead County EMS
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June 7th, 2010

Regular Meeting, Flathead Sanitary Waste Conference Room

Members Present

Wayne Miller, MD

Myrt Webb

Bob Kun

Fran Laukaitis

Absent

Jason Spring

Others Present

Mary Granger

Tom Kennelly

Dan Diehl

Amanda Norenberg

Lance Westgard

Cody Westgard

Scott Sampey

Tracy Norred

Kathaleen Krass

Phil Timm

Rick Hagen

Call to Order

Meeting was called to order by Dr. Miller at 2:02p

Approval of Agenda

MOTION to approve agenda as received, Kun

SECOND, Webb

Approved

Approval of Minutes

MOTION to approve Minutes of May 17th, 2010, Webb

SECOND, Kun

Approved

Citizen Comments

Dan Diehl of Kalispell Fire Department expressed the fact that Mary Granger is doing an excellent job in her position as Interim EMS Manager. Diehl informed the Board that an essential piece of the CAD software was not purchased. The software would allow the patient reporting mechanism to interface with the Sweetsoft software that the billing companies use. Diehl asked that the Board consider the \$28,000.00 expense to further the unified system goal.

Tom Kennelly of Whitefish Fire – Kennelly also expressed appreciation for the excellent work Granger is doing. Kennelly also invited the Board to the new Whitefish Station Open House (date TBA).

Meet the Agencies

- a. Columbia Falls Fire – Chief Rick Hagen

Chief Hagen explained to the Board that they have a Montana State BLS Non-Transport QRU license. The fire department has a medical staff made up of 4 EMT-B's and 5 EMT-FR's. Chief Hagen had spoken to Lance Westgard of Three Rivers

Ambulance and the two agencies have agreed that CFF will respond to all ALS calls, motor vehicle accidents, and when requested by TREMS.

b. Glacier Park International Airport – Chief Phil Timm

Timm of GPIA explained to the Board that they are a Montana State Licensed BLS Non-Transport QRU without endorsements. The staff is made up of 6; 1 Paramedic, 4 EMT-B's fully endorsed, and 1 EMT-B. Timm expressed the ability of the agency to render care outside of the airport as long as they have resources available. Timm also explained GPIA's availability; the FAA requires the fire personnel to be available on aircraft approach and time of takeoff and landing. GPIA will offer monthly CPR classes and will work with the County to open the classes to other providers.

c. Olney Fire and Ambulance – Kathaleen Krass

Krass explained to the Board that Olney Fire and Ambulance consists of 1 paramedic and 1 EMT-B. They are a fire based State licensed BLS Transport with ALS Authorization. Krass explained that the majority of the calls in the Olney district are ALS and MVA's. Olney Fire department has 6 probationary members interested in EMT training. There are firemen that would like to take Ambulance training.

Approval of final agency allocations -Granger

Granger discussed the final allocations based on the funding formula previously approved by the Board. The final disbursement is 50% of \$444,000.00 or \$222,000.00. This will be disbursed by July 1st, 2010. The next planned disbursement will be in November 2010. The County EMS office had asked the agencies to report their runs, by definition, to the office monthly. The CAD system should have this capability but by collecting the information the EMS office can detect any discrepancies. (see attached)

MOTION to approve the agency allocations and the Memorandums of Understanding, Webb

SECOND, Kun

Approved

Approval of the Memorandums of Understanding –

Granger explained that the MOU's are basically the same with 3 exceptions:

Bigfork Fire will be assessed \$70.00 a day for every day they are not functioning as a transport agency.

West Valley will be assessed \$53.33 a day for every day they are not functioning as a transport agency after July 1st, 2010. This will be deducted from the 2011 allotment.

Olney Fire will be given 3 choices. The first option is written at 95% readiness as all the other transports. The Olney Fire Board of Trustees questioned their ability to maintain that status, thus a second MOU was written with a 50% readiness factor. This reduces their allotment by 50%. They have also been given a blank MOU in the case neither 95% nor 50% will work and they come up with another option.

MOTION to approve the MOU's for both the Transport Agencies and QRU's as received, with authorization for Scott Sampey to sign each, Laukaitis

SECOND, Kun
Approved

Approval of Special Funding request Letters of Agreement

Each organization that received Special Funding from the Board with conditions was asked to write a letter of Agreement to assure the Board could track the spending of those funds. Bigfork Ambulance is asked to deliver invoices to the EMS office for the ALS shifts being funded. Lakeside QRU will submit copies of the checks and receipts paid to FVCC to the EMS office. Marion Fire will submit invoices explaining how they were able to stipend the volunteers for recruitment and retention. West Flathead Ambulance will submit invoices explaining the rent and renovation of their new facility. This attachment to the MOU's will insure the Board understands where the money is spent and if the funds are not used as the letter explains, a way to hold the Agency accountable with future allotments.

MOTION to approve special funding letters of agreement, Webb

SECOND, Kun
Approved

BigFork Ambulance Status Update – Tracy Norred

Bigfork Ambulance has acquired an attorney and is in the process of disbanding the corporation. The "Friends of Bigfork Fire" (501c3) has offered the ambulance help in this manner. The ambulance may transfer to the FOBFF the assets and operational money. This allows the assets to then be absorbed by Bigfork Fire. The final approval must come from Bigfork Fire's Board of Trustees. The target date for completion is July 1st. The June call schedule is complete and they are working on July. The Agency is covered 24 hours a day Monday through Friday with ALS coverage and they are working on the weekend coverage. At this time weekends are covered at a BLS level.

EMS Manager's Report –Granger

The revised job description was given to the Board.
Granger expressed that in the next couple weeks her goal is to meet with the Agencies to change their Medical Director to Dr. Briles within the State System. She is also working with Dr. Briles to clarify his responsibilities and procedures for the providers and staff. Granger expressed the need for Mutual Aid Agreements throughout the County.

Medical Director's update- Dr. Briles

Dr. Briles has started to change Medical Director Status among the agencies including Lakeside QRU, Canyon QRU, and Three Rivers Ambulance. He is also working on visiting the Agencies to discuss the changes in the state protocols and the adoption of the ALS protocols he has approved. Diehl expressed his concern regarding "time on scene" for response agencies. He hopes the CAD system may have certain capabilities to assist with this measure of accountability. Dr. Briles will address this as soon as possible. The goal is to improve the standard of care, by reducing the interventions done on scene and to emphasize getting the patient to a hospital as quickly as possible.

Advisory Committee report- Granger

Granger reported that the Advisory Committee has been involved with all the Action items on this agenda. Granger did ask the Advisory Committee to brainstorm goals they would like the new EMS Manager and staff to address as the system becomes more unified.

Future Agenda Items

Education update
CAD software purchase

Board Member Comments

Laukaitis expressed thanks to the providers for their patience as the Board moves forward.

Kun expressed the fact there were some agencies that took a large hit in the distribution of funds. Kun would like to see an overlap in the time when a new EMS Manager is hired and Granger leaves.

Webb requested a 3 month update on where the special funds were used. Webb would also like to see the CAD software issue addressed promptly. Webb asked if the 911 Board may be able to help with cost.

Meeting Adjourned 3:10p